

October 13, 2003

MEMORANDUM

TO: Board Members

FROM: Dennis Salmen, Chairman

SUBJECT: Called RS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a called meeting on Thursday, October 23 at 12:00 Noon at the Parker Lincoln Building, Room 1A201 (DEH conference Room), 2728 Capital Blvd., Raleigh, N. C. Lunch will be provided.

CALL TO ORDER: Conflict of Interest Statement
Approval of September 16, 2003 Minutes
Approval of Closed Session – September 16, 2003
Approval of Financial Reports, - September
Chair's Report – Dennis Salmen
Vice-Chair's Report – Linda Sewall
Secretary/Treasurer's Report – Ann Gilstrap
Secretary to the Board Report – Camille Bishop

1:30 P.M. Contested Case Hearing – James T. Rhodes

OLD BUSINESS: Suspension of License Follow-up – Nilla Sloop
Closed Sessions – Dennis Salmen
Shellfish Sanitation Registration Follow-up – Dennis Salmen
Complaint Investigation Follow-Up - Ann Gilstrap, William Pierce
Legislative Committee Report – Ann Gilstrap
Exam Score Approval – Follow-up – Dennis Salmen

NEW BUSINESS: 2002 Audit Approval – Len Gilstrap
Permanent Registration Approval Procedure – Dennis Salmen
Proctoring of Exams Policy – Nilla Sloop
Education Committee Report - Nilla Sloop
. Approval of Continuing Education Requests
. Approval of New Intern Applications & transcripts
Exam Participants for October 24th – Camille Bishop

OTHER BUSINESS: Set Next Meeting Date

ADJOURN: