

March 3, 2004

MEMORANDUM

TO: Board Members

FROM: Dennis Salmen, Chairman

SUBJECT: Called RS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a called meeting on **Thursday, March 25 at 12 Noon at the Carteret County Health Department , 3820 Bridges Street, Site A, Morehead City. Note: The Education Committee will meet at 9:00 a.m. The Legislative Committee will not meet at this time.** Lunch will be provided.

Directions & Hotel Information (see attached).

CALL TO ORDER: Dennis Salmen

Conflict of Interest Statement
Approval of January 23, 2004 Closed Session Minutes
Approval of January 23, 2004 Minutes
Approval of Financial Reports, - January/February 2004
Chair's Report – Dennis Salmen
Secretary/Treasurer's Report – Ann Gilstrap
Secretary to the Board Report – Camille Bishop

OLD BUSINESS:

- I.D. Badges – Sheila Nichols
- Vulnerability Assessors Follow-up – Dennis Salmen
- Military Hardships Follow-up - Dennis Salmen
- Education Committee: Nilla Sloop
- . Private Proctor Policy
- . New Essay Questions
- . Public Health Law Course – NC State University

NEW BUSINESS:

- Website Future – Dennis Salmen (Please review Website before meeting and be prepared to make any recommendations.)
- CIT Committee Report – Sheila Nichols
- Continuing Education Requests for March & Intern applications – Nilla Sloop
- Election of Officers for 2004
- Exam Participants for March 26 – Camille Bishop

OTHER BUSINESS: Set Next Meeting Date

ADJOURN: