

May 17, 2004

MEMORANDUM

TO: Board Members

FROM: Dennis Salmen, Chairman

SUBJECT: Called RS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a called meeting on **Tuesday, May 25 at 9:30 a.m. at the Parker Lincoln Building, Room 1A201 (DEH Conference Room), 2728 Capital Blvd., Raleigh, N. C.** The Education Committee will meet at 8:30 a.m. in the same conference room. The Legislative Committee is meeting on May 24 at 10:30 a.m. at the Quality Suites Conference Room, 440 Capital Blvd.

Hotel Information was sent to you previously.

CALL TO ORDER: Dennis Salmen

Oath of Office – Swearing In of New Members

- Terry Pierce
- Malcolm Blalock
- Perry Solice, Jr.

Election of Officers – Nominating Committee (Dennis Salmen, Tim Green & Sheila Nichols)

Conflict of Interest Statement – Chairman

Approval of March 25, 2004 Closed Session Minutes

Approval of March 25, 2004 Minutes

Approval of Financial Reports, - March/April 2004

Past Chair's Report and Follow-up on Issues – Dennis Salmen

- Kim Richardson
- NEHA Window of Opportunity
- Rule Interpretation on 10A NCAC46.0210 & registration requirement
- Ruling on intern registration surrendering

Secretary/Treasurer's Report – Ann Gilstrap

Secretary to the Board Report – Camille Bishop

OLD BUSINESS:

I.D. Badges – Sheila Nichols

Website future/ Andre Pierce's contract – Dennis Salmen

Education Committee: Nilla Sloop

- Private Proctor Policy – Dr. Burton Ogle
- New Essay Questions – Nilla Sloop
- Reciprocity Ruling- Nilla Sloop

NEW BUSINESS:

Closed Session to discuss a Personnel Issue

Renewal of Secretary to the Board's Contract

CIT Committee Report – Sheila Nichols

SOP Report – Ann Gilstrap

Continuing Education Requests & Intern Applications for May – Nilla Sloop

OTHER BUSINESS:

Set Next Meeting Date

ADJOURN: