

January 17, 2005

MEMORANDUM

TO: Board Members

FROM: Nilla Sloop, Chairman

SUBJECT: Called RS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a called meeting on Tuesday, February 1<sup>st</sup> at 10 a.m. in Room 637 at the Wake County Office Building, 336 Fayetteville Street Mall in Raleigh.

**CALL TO ORDER:** Nilla Sloop, Chairman

Conflict of Interest Statement  
Approval of the October 28, 2004 Minutes  
Approval of the October 28, 2004 Closed Session Minutes  
Approval of Financial Quarterly Report – Oct. – Dec. 2004  
Chair's Report – Nilla Sloop  
Vice-Chair's Report – Terry Pierce  
Secretary/Treasurer's Report – Ann Gilstrap  
Secretary to the Board Report – Camille Bishop

**OLD BUSINESS:** Follow-up – moving checking account to State Employees Credit Union – Len Gilstrap/Camille Bishop  
Follow-up on purchase of printer and laptop – Camille Bishop/  
Malcolm Blalock  
Legislative Committee Report – Ann Gilstrap  
Report on Pending Hearings - Nilla Sloop  
Formal Vote on Intern & RS Status Requests since October, 2004 – Camille Bishop

**NEW BUSINESS:** Open Meetings – Nilla Sloop  
CIT Committee Report – Sheila Nichols  
SOP Report – Ann Gilstrap  
Continuing Education Requests and Intern Application  
Requests for February – Malcolm Blalock  
Fast Track Request – A Elizabeth Morey - Malcolm Blalock  
Failure to Complete Public Health Law Course Requirement – Malcolm Blalock

**OTHER BUSINESS:** Set Next Meeting Date

**ADJOURN:**