

March 14, 2005

MEMORANDUM

TO: Board Members

FROM: Nilla Sloop, Chairman

SUBJECT: Called RS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a called meeting on Thursday, **March 31, 2005 at 11 a.m. in Classroom 3 at MAHEC**, 501 Biltmore Avenue, Asheville, N. C. (Phone: 828-257-4440) Directions can be found on www.mapquest.com or www.mtn@ncahec.org for a map. **The Education Committee will meet at 10:00 a.m. in Classroom 3. The exam will be given on Friday, April 1 in Classroom 1 and the Board will interview in Classroom 3**

Reservations: I encourage you to go ahead and make your reservations for this meeting because I understand there is a "Doll Show" in town. We can get the State Rate at the following two hotels: **Renaissance Hotel, 1 Thomas Wolfe Plaza – (828) 252-8211 or Best Western Central, 22 Woodfin Street, (828) 253-1851.**

CALL TO ORDER: Nilla Sloop, Chairman

Conflict of Interest Statement
Approval of the February 18, 2005 Minutes
Approval of Financial Quarterly Report – January – March, 2005
Chair's Report – Nilla Sloop
Vice-Chair's Report – Terry Pierce
Secretary/Treasurer's Report – Ann Gilstrap
Secretary to the Board's Report – Camille Bishop

OLD BUSINESS: Annual Budget Proposal – Ann Gilstrap
Legislative Committee Report – Ann Gilstrap
Report on Gerald Strickland Hearing – Nilla Sloop
Report on Pending Hearing on Fred Smith/Marshall Brothers –
Nilla Sloop, Malcolm Blalock
Follow-up on Matt Deaton, Public Health Law Course – Nilla Sloop
Follow-up on purchase of laptop and computer software -
Malcolm Blalock
Approval of Exam Scores via. Internet – Nilla Sloop
Common Database for RS Board – Terry Pierce

NEW BUSINESS: CIT Committee Report – Sheila Nichols
SOP Report – Ann Gilstrap
Continuing Education Requests and Intern Application
Requests for February – Malcolm Blalock
Approval of RS status requests – Malcolm Blalock
Exam Participants – Camille Bishop
Secretary's Position and Contract – Nilla Sloop

OTHER BUSINESS: Set Next Meeting Date

ADJOURN: