

# **NORTH CAROLINA BOARD OF ENVIRONMENTAL HEALTH SPECIALIST EXAMINERS**

## **MEMORANDUM**

**TO:** Board Members, Prospective Board Members

**FROM:** Patricia Hawkins, Chair

**SUBJECT:** REHS Board Meeting

The North Carolina State Board of Sanitarian Examiners will hold a meeting on June 22, 2011, at 10:00 a.m. at the Upper Piedmont Research Station, Conference Room, 1944 Wentworth Street, Reidsville, NC.

### **Agenda for June 22, 2011**

**CALL TO ORDER:** Patricia Hawkins, Chair  
Conflict of Interest Statement  
Approval of the Minutes  
Approval of Financial Report  
Chair's Report – Patricia Hawkins  
Vice-Chair's Report – Seth Swift  
RSTAS Update - Seth Swift  
Secretary/Treasurer's Report – Jeff French  
Administrative Assistant to the Board's Report – Donna Coffey

**OLD BUSINESS:** Education Committee Report – Greg Bright, Chair

- Continuing Education Requests
- Approval of New REHS
- Education Issues

Audit Committee Report – Perry Solice, Chair  
Legislative Committee Report – Jeff French  
DENR Report – Terry Pierce  
Policy Review and Approval

- Proposed Policy: Extension for Required / Specialized Training
- Proposed Policy Changes: Late Renewals
- Proposed Policy: Annual Audit of Renewal Applications
- Proposed Policy: Confidentiality Policy and Form
- Policy Revision: Investigations

Investigations Status

**NEW BUSINESS:**

**ADJOURN:**