

NORTH CAROLINA BOARD OF ENVIRONMENTAL HEALTH  
SPECIALIST EXAMINERS

**MEMORANDUM**

TO: Board Members  
FROM: Seth Swift, Chair  
SUBJECT: REHS Board Meeting

*The North Carolina State Board of Environmental Health Specialist Examiners will hold a meeting on Thursday, October 11, 2012, at 10:00 a.m. in the Pine Room in Bldg. 1, 5605 Six Forks Road Raleigh, NC.*

**Agenda for October 11, 2012**

**CALL TO ORDER:** Seth Swift, Chair  
Conflict of Interest Statement  
Governor's Letter Concerning Executive Order 34  
Approval of the Minutes  
Approval of Financial Report  
Chair's Report – Seth Swift  
Vice-Chair's Report – Wayne Stewart  
Secretary/Treasurer's Report – Jeff French  
Administrative Assistant to the Board's Report – Donna Coffey

**OLD BUSINESS:** Education Committee Report – Greg Bright, Chair  
- Continuing Education Requests  
- Transcripts Approved/Unapproved  
- Approval of New Interns  
- Approval of New RS  
- Approval of Fast Tracking Requests  
- Approval of Reciprocity Requests  
Audit Committee Report – Patricia Hawkins, Chair  
Legislative Committee Report – Jeff French  
RSTAS Update - Seth Swift  
Investigations Status – Update on all open investigations

**NEW BUSINESS:** Upgrade/Replacement of Board Office Telephone Service  
FAQs for REHS Website  
REHS Facebook Page  
REHS Cards  
Public Records Law Workshops  
Annual Registration  
Occupational Licensing Board financial reporting MEMO  
Items for Annual Newsletter  
Officers for 2013

**ADJOURN:**