

## **RS Board Minutes 9/13/04**

### **Called Board Meeting**

The called meeting of the North Carolina Board of Sanitarian Examiners was held Monday, September 13, 2004 at 11:00 a.m. at the Parker Lincoln Building, Room 1A201, Raleigh, N. C. Those in attendance were Nilla Sloop, Malcolm Blalock, Ann Gilstrap, Terry Pierce, Tim Green, Sheila Nichols, Perry Solice, Mack Dendy and Camille Bishop. Dr. Burton Ogle was absent. (John Barkley by telephone conference)

**Call to Order** - Nilla Sloop, Chairman, called the meeting to order at 11:10 a.m.

**Conflict of Interest Statement** – Nilla Sloop asked Board members if there were any conflicts of interest or potential conflicts of interest outside of what has already been disclosed in the annual Statement of Economic Interest form. There were no conflicts of interest stated.

### **Approval of the August 12, 2004 Minutes**

**Board Action:** **A motion was made by Ann Gilstrap and seconded by Malcolm Blalock to approve the August 12, 2004 Minutes. All votes affirmative.**

### **Approval of the Closed Sessions Minutes of August 12, 2004**

**Board Action:** **A motion was made by Ann Gilstrap and seconded by Mack Dendy to approve the Closed Sessions Minutes of August 12, 2004 as submitted. All votes affirmative.**

### **Approval of Financial Reports – August 2004**

**Board Action:** **A motion was made by Mack Dendy, seconded by Perry Solice to approve the August 2004 Financial Reports. All votes affirmative.**

**The Board went into Closed Session to discuss several issues at 11:30 a.m.**

**Back in Session at 12:10 p.m.**

### **Gerald Strickland Investigation**

**Board Action:** **A recommendation was made by Tim Green, from the Investigation Committee, that the Board proceed with a hearing with the “Intent to Revoke” the RS status of Gerald Strickland. Ann Gilstrap seconded the motion. The motion passed. Tim Green and Sheila Nichols abstained from the motion.**

**A Hearing Date set for October 28<sup>th</sup> at 10 a.m. at the Parker Lincoln Building in Raleigh.** Nilla Sloop and John Barkley will work on correspondence to send to Gerald Strickland.

**Out of Session 12:30 p.m.**

**Back in Session at 12:50 p.m.**

### **Chair’s Report** – Nilla Sloop

Ms. Sloop reported that she gave the RS Board report in New Bern at NCPHA and awarded plaques to Dennis Salmen and Eddie Pierce for their years of service to our Board. Certificates of Appreciation will be sent to Dr. Trenton Davis and Linda Sewall for service to our Board.

### **Vice-Chair’s Report** - Terry Pierce

Terry Pierce reported that Stephanie Wicks deOlloqui will be leaving DEH on September 26<sup>th</sup>.

### **Secretary-Treasurer Report** – Ann Gilstrap

Ann Gilstrap reported that Ms. Bishop and herself still need to follow up on moving the Board’s money to the State Employee’s Credit Union. She asked Mr. Blalock what questions we needed to ask. Mr. Blalock replied that we need to look at the checking, money market and STIF (State) accounts. Also, we need to give authority to the Treasurer to move funds between accounts as needed and report any transfers back to

the Board. Ann Gilstrap will work on coming up with an operating budget. Ms. Gilstrap and Ms. Bishop to follow up and report at the October meeting.

**Secretary to the Board's Report** – Camille Bishop

The 2003 Audit Report was given out to Board Members. There were no discrepancies.

**Old Business**

**Legislative Committee Report** – Ann Gilstrap

Ms. Gilstrap reported that she gave a brief report at the Environmental Health Section meeting in New Bern at NCPHA regarding the changes in the rules and laws. She shared copies of the updated changes with the Board and discussed some of the changes. (A copy is filed with the minutes.) At NCPHA meeting, Ms. Gilstrap informed the group that the proposed draft of the laws and rules would be posted on our Website in the near future so that they could make comments back on any changes. She hopes these can be posted after our October RS Board meeting. Ms. Gilstrap also expects to meet with John Barkley and go over the changes in the proposed rules/laws. Nilla Sloop and Ann Gilstrap will be presenting information at the Supervisors Meeting in Southern Pines on November 18 and 19.

**New Business**

**CIT Committee Report** – Sheila Nichols reported that the September 9 meeting had been cancelled and has not been rescheduled at this time. Ms. Nichols will try to attend the next meeting.

**SOP Committee Report** – Ann Gilstrap reported on several issues that were discussed at the SOP meeting in New Bern.

- . Discussed the lack of attendance at classes, especially in the northeastern area.
- . They would like the rules to address some options for taking SOP classes for authorizations. The Board discussed some options. The Board also discussed the need for presenting the rules at some of the workshops. Ms. Gilstrap suggested that she, Terry Pierce, Sheila Nichols and Richard Dideriksen meet to discuss the feasibility.
- . Richard Dideriksen wanted to be informed when the new exam comes out. He is thinking about offering a training class for the exam.
- . Discussed Plan Review Classes.

**Continuing Education Requests for September**

<b><u>Meeting</u></b>	<b><u>Location</u></b>	<b><u>Dates</u></b>		<b><u>CEUs</u></b>
1. Introduction to ArcGIS I Course	Charleston	06/21/04	06/22/04	13.00
2. Costal Applications using ArcGIS	Charleston	07/28/04	07/30/04	15.00
3. Mountain District EH Section Meeting	Cullowhee	08/31/04	08/31/04	5.00
4. WPEHS Fall Meeting	Asheboro	09/23/04	09/23/04	4.25
5. FDA Seminar	St.Simons Is. GA	11/01/04	11/04/04	15.00
6. North Central Environmental Health District	Roxboro	08/05/04	08/05/04	3.50
7. ESS Compliance-"A Comparison of Mold Remed."	Raleigh	09/06/04	09/20/04	6.00
8. ESS Compliance- "Indoor Air Quality	Raleigh	09/06/04	09/20/04	6.00
9. ESS Compliance-"Foundation of Understanding Mold"	Raleigh	09/6/920	09/20/04	6.00
10. ESS Compliance-IAQ Management Training"	Raleigh	09/16/04	09/23/04	12.00
11. ESS Complainece-Refrigerant Compliance Training"	Raleigh	09/09/04	09/23/04	12.00
12. Conducting Risk Based Inspections – Teleconf.	Chapel Hill	09/08/04	09/09/04	10.25
Conducting Risk Based Inspections –Teleconf.	Wilmington	09/8/094	09/09/04	10.25
Conducting Risk Based Inspections –Teleconf.	Elizabeth City	09/08/04	09/09/04	10.25
Conducting Risk Based Inspections –Teleconf.	Waynesville	09/08/04	09/09/09	10.25
Conducting Risk Based Inspections –Teleconf.	Charlotte	09/08/04	09/09/09	10.25
13. Geography 337: Soils In The Earth Sciences	Wilmington	08/19/04	09/25/04	15.00
14. AHER – Asbestos Building Inspection Ref.	Chapel Hill	12/02/04	12/02/04	4.00
15. Confined Space Entry & Lockout/Tagout	Wilmington	04/26/04	04/26/04	7.00
16. Pandemic Flu Tabletop Exercise	Boone	08/13/04	08/13/04	3.25
17. Soil Morphology, Genesis & Classification	Raleigh	01/01/04	05/31/04	15.00

18. Delineation of Piedmont /Costal Plain Wetlands	Raleigh	08/02/04	08/06/04	15.00
19. Eastern NC Env. Health Supervisors Assoc.	Greenville	09/16/04	09/16/04	3.25
20. OSWW Treatment Conference	Raleigh	10/11/04	10/13/04	15.00
21. Advanced OSWW Workshop	Greenville	11/17/04	11/19/04	15.00
22. Excavation Safety, Competent Person Training	Raleigh	08/19/04	08/19/04	5.30
Excavation Safety, Competent Person Training	Raleigh	06/30/04	06/30/04	5.30
23. Operation & Maintenance of Wastewater Collection Systems College Course	Morganton	08/01/04	08/13/04	15.00

**Board Action:** A motion was made by Malcolm Blalock from the Education Committee to approve the Continuing Education List as submitted with the following exceptions - #7- #11 – hours and verification of attendance, #14 – deny until a timed agenda can be provided, #16 – deny, #22 – deny until a timed agenda can be provided., #23 – deny until a time agenda can be provided. All votes affirmative.

#### **Fast Track Request**

Carissa Moore – based on 2 years of experience at Environmental Health and Safety Institute at Blue Ridge Community College – signed statement by Supervisor from Blue Ridge Community College.

**Board Action:** A recommendation was made by Malcolm Blalock from the Education Committee to approve fast-tracking for permanent RS status for Carissa Moore based on 2 years and 8 months experience. All votes affirmative with the exception of Mack Dendy who abstained.

#### **Intern Requests for September 13, 2004**

<u>Intern</u>	<u>County</u>	<u>Degree</u>	<u>University</u>
John B. Sealy	Rockingham	BA Biology	UNC-G & Appalachian
Matthew L. Hager	Beaufort	BA Biology	East Carolina
Brandy R. Sprouse	Beaufort	BA Biology	East Carolina

#### **Pending Transcripts**

Melanie D. Nobles	Craven	BA Env. Studies	UNC-Wilmington
Ben P. Maley	Alamance	BA Horticultural Sci.	NC State
John C. Williams	Wake	BA Geology	Univ. of Alabama

**Board Action:** A recommendation was made by Malcolm Blalock from the Education Committee to approve Intern Application Requests as listed and the other applications pending receipt of transcripts. All votes affirmative.

#### **Intern Approval for Michael Glisson – Science Hours**

Board reviewed at last meeting.

**Board Action:** A recommendation was made by Malcolm Blalock from the Education Committee to approve Michael Glisson's intern application based on receiving additional information from his transcripts. All votes affirmative.

**Next Meeting Date** – October 28 at the Parker Lincoln Building – 12 Noon.

Respectfully submitted,

Ann Gilstrap  
Secretary/Treasurer

Date Signed \_\_\_\_\_

