

RS BOARD MEETING MINUTES

January 31, 2006

Board Meeting

The meeting of the N.C. State Board of Sanitarian Examiners was held on Tuesday, January 31, 2006 at 10:00 a.m. in Parker Lincoln Building, Raleigh. Those in attendance were: Nilla Sloop, Malcolm Blalock, Ann Gilstrap, Terry Pierce, Sheila Nichols, Perry Solice, Mack Dendy, Dr. Burton Ogle, Layton Long, Janice Jones and John Barkley.

Called to Order – Malcolm Blalock, Chair called the meeting to order at 10:04 a.m.

Conflict of Interest Statement – Malcolm Blalock asked Board Members if there were any conflicts of interest or potential conflicts of interest since the last meeting. There were no conflicts of interest stated.

Approval of the December 14, 2005 Minutes -

Board Action: A motion was made and seconded to approve the October 20, 2005 Minutes with corrections. All votes affirmative. Due to illness of the Secretary and the recorder malfunctioning, the December 14, 2005 minutes were not available at this time.

Approval of the Quarterly Financial Report –

Janice Jones presented the Quarterly Report for July 1–Sept 30 and another report on the current balances as of December 12, 2005.

Board Action: A motion was made by Mack Dendy and seconded by Ann Gilstrap to approve the Quarterly Financial Report. All votes affirmative.

Chair's Report – Malcolm Blalock

- Malcolm Blalock reported that he had been working with Andre Pierce to update and correct the website. Discussion of whether agenda should be put on website and when. It was decided to post the agenda and add Public Comments to the agenda.
- Mr. Blalock reported that there had been two database meetings and another one scheduled for tomorrow. Work is progressing on the development of the new database.

Martine Vaca appeared before the Board and provided additional information from her college and her professional career.

Board Action: Motion made by Terry Pierce and seconded by Ann Gilstrap to go into Closed Session to discuss Ms. Vaca's application.

Back in Open Session at 11:15 a.m.

Board Action: Motion made by Nilla Sloop and seconded by Mack Dendy to approve Ms. Vaca's application. All votes affirmative.

Vice-Chair's Report – Terry Pierce

- Terry Pierce reported that rooms at the Parker Lincoln Building have been reserved for the Board's October meeting and exam.
- CIT training and Intern Approval were brought up for discussion. After much discussion, it was decided that when transcripts are received, the Secretary will forward them to Dr. Ogle for review. After receiving written provisional approval from Dr. Ogle, she will notify DEH that the applicant appears to be cleared for attendance at CIT.

Secretary/Treasurer's Report – Ann Gilstrap

- Ms. Gilstrap is still working on the revisions to the form letters. She will send a packet to all Board Members for comments and revisions.

Administrative Secretary's Report

Janice Jones reported that a new digital recorder had been purchased. She reported that renewals were steadily arriving and that verifying continuing education was taking a considerable amount of time. Numerous renewals were received without prior approval of their continuing education credits. Renewal cards were discussed. The 2006 cards will be printed all at one time.

Board Action: Mack Dendy made a motion that effective January 2007 a permanent card be issued to each RS and Intern one time only and will be issued to all new interns at the time of their approval. Motion was seconded by Nilla Sloop. All votes affirmative.

Ms. Jones reported that meeting rooms have been reserved at MAHEC in Asheville for the March Board Meeting and Exam.

In talking with Heidi Shaw at NEHA, Ms. Jones was informed that the new NEHA exam would be is use before our August exam date.

Motion made by Mack Dendy and seconded by Nilla Sloop to go into closed session. All votes affirmative.

Went into Closed Session at 12:58 p.m.

Nilla Sloop recused herself for a portion of the closed session that dealt with discussion of the Wake County complaint.

Back in Open Session at 1:15 p.m.

Dr. Burton Ogle made a recommendation that no further action be taken in the Cherokee County Investigation. Recommendation was seconded and approved.

It was reported that in discussions with the RS involved in the Catawba County investigation, it appears that the individual may surrender his registration. The investigators agreed to contact the individual to determine if he plans to surrender his registration and request that he do so in writing.

In reference to the matter of a former Wake County EHS, a hearing to consider whether any action should be taken on her registration was scheduled for April 13, 2006 at 10:30 a.m. location to be announced later.

Legislative Committee Report – Ann Gilstrap

Ann Gilstrap discussed proposed changes to the Board's rules. After some suggestions from Board members, it was agreed that those suggestions would be incorporated and presented at the March Board meeting. The next step will be Board approval and then begin the formal rulemaking process.

Foreign Transcripts Evaluations – Dr Burton Ogle

Dr. Ogle reported that he had investigated through the US Department of Education how they look at this topic. His recommendation is that the Board requires any applicant with foreign transcripts to have the transcripts evaluated by the US Department of Education. The Education Committee was asked to develop a policy on foreign transcripts.

SOP Report – No report

Environmental Health Study Committee – Layton Long

Layton Long reported that the Study Committee Report will be finalized for the March meeting of the Environmental Health Committee of the Health Directors Association. The report will not have any specific recommendations, but instead discusses the pros and cons of using environmental health technicians and privatization in the onsite wastewater program.

Education Committee Report – Dr Burton Ogle

Dr. Ogle presented the following Continuing Education requests with the Committee's recommendations:

	Name of Education/Training	Organization Sponsor	Location	Start Date	End Date	Recommended Approval
1	West Piedmont Winter Meeting The Food Emergency Response Network	WPEHS	Cornelius	12/09/05	12/09/05	4.50
2	Teleconference	CDC				1.00
3	Preparedness Competency Training	UNC School of Public Health	Jackson			Need Agenda
4	Northeastern Food Service Meeting	Regional Food Specialists	Edenton	01/31/05	01/31/05	Need Agenda
5	Water/Wastewater Management	ETA	Raleigh	10/28/05	10/28/05	Need Agenda
6	On-Site Sewage Disposal Training	Virginia Department of Health	Richmond VA	09/07/05	09/08/05	11.00
7	On-Site Sewage Disposal Training	Virginia Department of Health	Richmond VA	09/19/05	09/20/05	11.50
8	Alternative Systems	Virginia Department of Health	Richmond VA	10/12/05	10/12/05	5.00
9	Virginia EH Assoc Spring Education Session	Virginia Env Health Association	Norfolk, VA	04/15/05	04/15/05	4.75
10	55th Annual Pest Control Technicians School	NC Pest Control Assoc/NCSU	Raleigh	01/18/05	01/19/05	10.00
11	Meeting Food Security Challenges	American Institute of Baking	Orlando FL	09/20/05	09/21/05	15.00
12	Southeastern Dist Educational Meeting	SE District EHS NCPHA Guilford Co Office of Emergency Mgmt	Beulaville	06/10/05	06/10/05	4.00
13	OSHA 1910-120 HAZMAT 8 Hr Refresher		Greensboro	11/29/05	11/29/05	Need more info
14	Advanced Placement Environmental Science	NCSU	Raleigh	07/25/05	07/29/05	15.00
15	Carolina Recycling Assoc Conference & Trade Show	Carolina Recycling Association	Myrtle Beach SC Atlantic Beach	03/21/05	03/24/05	9.75
16	SWANA NC Chapter Annual Spring Technical Conf	SWANA NC Chapter		04/04/05	04/07/05	15.00
17	Four Hour HAZWOPER Part A	Division of Waste Management		11/29/05	11/29/05	4.00
18	TEOM Training Class	Rupprecht & Patashnick Co		02/21/05	02/21/05	Need more info
19	Precursor Gas & Ncore Level 2 Training E-102		RTP	05/17/05	05/18/05	8.25
20	Eight Hour HAZWOPER Refresher	Compliance Solutions Occ Trainers Inc	Charleston SC	02/11/05	02/11/05	8.00
21	2005 Fall Southeastern Air Directors' Meeting			11/15/05	11/17/05	10.00
22	Standard First Aid Course	National Safety Council		10/21/05	10/21/05	0.00
23	CPR Course	National Safety Council		10/21/05	10/21/05	0.00
24	2005 NC Oyster Restoration & Protection Summit	NC Coastal Federation	Raleigh	02/23/05	02/23/05	9.00
25	DEH Regional Supervisors Meeting	DEH	Raleigh Point Clear	11/29/05	11/30/05	0.00
26	2005 ISSC Biennial Meeting	ISSC	AL	08/13/05	08/19/05	Need more info
27	ISCC/ICMSS Joint Workshop			08/10/05	08/12/05	12.50
28	Preparedness and Response To Agricultural Terrorism			09/22/05	09/22/05	15.00
29	2005 Quadstate Solid Waste Conference			08/30/05	09/02/05	13.25
30	SWANA NC Chapter Operations Seminar		Asheville	10/27/05	10/28/05	Need Agenda What was attended?
31	2005 Business Environmental & Safety Training Conf	LEPC/Wake Med/HEPACO	Raleigh	02/01/05	02/01/05	
32	Third Annual National Multi-Hazard Symposium	NCSU/SPH/NCPH	Durham	12/07/05	12/08/05	15.00
33	NCRWA Training Seminar Chemical Safety	NC Rural Water Association	Boliva	01/19/05	01/19/05	6.00
34	Chemical Spill Response Training	Sigma Consulting & Training Inc		03/31/05	03/31/05	8.00
35	30-Hour General Industry Awareness Workshop	Wake Tech Community College	Raleigh	06/27/05	07/01/05	15.00
36	Area ICP/EHS Meeting		Burlington	08/19/05	08/19/05	Need Agenda
37	BSE/Feed Establishment Audit Course	FDA/ORA	Rockville MD	08/23/05	08/25/05	Need Agenda
38	2005 Annual Ethics Training					Need Agenda
39	IS-00800 National Response Plan	Emergency Management Institute	Online	12/30/05	12/30/05	3.00
40	IS-00700 National Incident Management System	Emergency Management Institute	Online	12/28/05	12/28/05	3.00
41	Packaging Rabies Diagnostic Specimens for Shipment	State Lab of Public Health	Asheville	06/08/05	06/08/05	3.00
42	ICS-200 Basic Incident Command System		Spruce Pine	04/03/05	04/04/05	15.00
43	I-100 Intro to ICS	Emergency Management Institute	Online	12/26/05	12/26/05	3.00
44	New Horizons Computer Learning Center		Online			Need Agenda

45	CAMA Land Use Plan Process		Morehead City	10/25/05	10/26/05	9.00
46	EHST 4300 Institutional Recreational Sanitation	ECU	Greenville			15.00

Board Action: Recommendation was made by Dr. Ogle, from the Education Committee, to approve the above listed Continuing Education requests with the exception of those that needed more information or a timed agenda. All votes affirmative.

Due to time restraints and the number of Continuing Education requests for 2005, all 2006 Continuing Education requests were postponed for approval until the next meeting.

Intern Applications for January 31, 2006

<u>Name</u>	<u>County</u>	<u>Degree</u>	<u>University</u>
Matthew Hood	Mecklenburg Co	BS Env Science	Temple Univ
Steven A. Simandle	Surry Co	PhD Physiology	East Carolina
Arlene L. DeShields	New Hanover Co	BS Biology	NC A & T State
Stephanie L. Robbins	New Hanover Co	BS Biology	Southern Illinois
Tyler D. McKeithan	New Hanover Co	BS Biology	Appalachian State
Jeremy G. Humphrey	Shellfish Sanitation	BS Marine Biology	UNC-Wilmington
Kimberly B. Palasch	Beaufort Co	BS Social Work	East Carolina
Daniel W. Squirewell	Surry Co	BS Food Science	NC State
Brian S. Schlichting	Burke Co	MS Appl Physics	Appalachian State
April B. Bumgarner	Lincoln Co	BS Biology/Ecology	Appalachian State
Misty R. Gower	Shellfish Sanitation	BS Marine Biology	UNC-Wilmington
Aimee A. Lee	Mecklenburg Co	BS Env Health	Old Dominion
Bradley J. Fitzgerald	Shellfish Sanitation	BS Geology	Old Dominion
Bruce Tingle			

Board Action: Recommendation was made by Dr. Ogle, from the Education Committee, to approve the above listed intern applications with the exception of Bruce Tingle who does not have enough science hours. All votes affirmative.

LIST OF NEW RS

Date Eligible

Hiram Casebolt	10-21-05
James Eason	10-21-05

Board Action: A recommendation was made by Dr. Ogle, from the Education Committee, to approve all of the above listed new Registered Sanitarians who have met the requirements.

Fast Track Request

A request was received from John C. Williams for credit of prior work experience 1989 – 2004 Mobile County Health Department, Mobile Alabama. Mr. Williams is currently a RS Intern in NC with Wake County and passed the exam in October 2005.

Board Action: Motion made and seconded to grant Mr. Williams credit for his prior work experience. All votes affirmative. This action makes Mr. Williams a Registered Sanitarian as of today.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Ann Gilstrap
Secretary-Treasurer