

## **RS BOARD MEETING MINUTES**

### **March 15, 2006**

#### **Board Meeting**

The meeting of the N.C. State Board of Sanitarian Examiners was held on Wednesday, March 15, 2006 at MAHEC in Asheville. Those in attendance were: Nilla Sloop, Malcolm Blalock, Ann Gilstrap, Terry Pierce, Sheila Nichols, Perry Solice, Mack Dendy, Dr. Burton Ogle, Layton Long and Janice Jones.

**Called to Order** – Malcolm Blalock, Chair called the meeting to order at 10:32 a.m. Mr. Blalock stated for the record that the meeting date had been changed since the January 31, 2006 meeting but that it was posted and announced, therefore, today's meeting is a regular scheduled meeting.

**Conflict of Interest Statement** – Malcolm Blalock asked Board Members if there were any conflicts of interest or potential conflicts of interest since the last meeting. There were no conflicts of interest stated.

**Board Action: Motion made by Layton Long, seconded by Ann Gilstrap to go into Closed Session to discuss Closed Minutes. All votes affirmative.**

The Board reconvened in Open Session at 11:01 a.m.

#### **Approval of Minutes - Janice Jones**

**Board Action: A motion was made by Terry Pierce and seconded by Mack Dendy to approve the October 20, 2005, December 14, 2005 and January 31, 2006 minutes as amended. All votes affirmative.**

#### **Approval of the Financial Report – Janice Jones**

Janice Jones presented the Financial Reports. Discussion occurred on various categories.

**Board Action: A motion was made by Nilla Sloop and seconded to approve the Financial Report and incorporate recommendations in the future. All votes affirmative.**

#### **Chair's Report – Malcolm Blalock**

- Malcolm Blalock reported that he had received his Statement of Economic Interest and asked if the other Board Members had received one. They are due on May 15, 2006.
- Mr. Blalock reported that he had met with John Barkley to discuss several items. The hearing concerning the Wake County situation is scheduled for April 13, 2006 in Raleigh. As of today, the individual investigated has not responded to the correspondence. In reference to another matter, Mr. Barkley is still researching to determine whether transcripts that are submitted to the Board are public records.
- In the matter of Russell Williams, he has submitted a letter to the Board voluntarily withdrawing his RS Registration. A letter of acknowledgment was sent to Mr. Williams and requesting that he return his certificate to the Board.
- A letter was sent to Mr. Joe Walters denying his application for registration.
- Database group has met twice and Mr. Blalock passed around a copy of the processes and flow sheets developed up to this date.

#### **Vice-Chair's Report – Terry Pierce**

- Terry Pierce reported that CIT is in session. He reported to the interns the new process of handling transcripts and the delay that had occurred. He explained to them the three parts of the exam and what is expected of each part.
- Mr. Pierce brought up for discussion the Environmental Health Technician. It was decided to discuss this issue further in the meeting.

#### **Secretary-Treasurer's Report – Ann Gilstrap**

- Ann Gilstrap made a motion that the Board reimburse Janice Jones the amount of \$55.00 for tuition for a QuickBooks Online Course that she has completed. **Board Action: Motion seconded. All votes affirmative.**
- Ms. Gilstrap reported that she had done some research on public records. It was determined that if a request for information from our records was received it would be referred to John Barkley for guidance.
- Revisions to Chapter 62 were discussed.

**Board Action: Motion made by Nilla Sloop to accept the revisions of Chapter 62 as recorded with clarification of .0404 from John Barkley and to begin the rulemaking process. Motion seconded by Terry Pierce. All votes affirmative.**

- Ann Gilstrap will keep the Board informed on the timeline of the process. It was decided that two public hearings, one in Morganton and one in Raleigh would be held.

#### **Database Update – Malcolm Blalock**

Malcolm Blalock passed around flow charts of the planning work completed so far on the database.

#### **Environmental Health Study Committee Report – Malcolm Blalock/Layton Long**

Malcolm Blalock reported that the work of the committee had concluded and that the final report would be circulated later this week. The report makes no recommendations concerning the use of technicians or privatization, but does discuss the positives and negatives of each position.

**Board Action: Motion made by Nilla Sloop and seconded by Perry Solice to appoint a committee to study what duties a non-registered Sanitarian can perform within the environmental health arena. All votes affirmative.**

After some discussion, Ann Gilstrap and Nilla Sloop agreed to serve on the committee which will be called Environmental Health Practice Committee.

**Education Committee Report – Dr Burt Ogle**

Dr. Ogle distributed to the Board Members a policy for International Degree Recognition.

**Board Action: Recommendation from Education Committee to adopt this policy. All votes affirmative.**

**The following new intern applications were presented for consideration:**

<u>Name</u>	<u>County</u>	<u>Degree</u>	<u>University</u>
Mary K. Brinson	Pitt Co	BS Biology	East Carolina
Michael C. Horan	Nash Co	BS Env Science	NC Wesleyan
William M. Sizemore	Stokes Co	BS Biology & Agr Eng	NCSU
Travis A. Howard	Wake Co	BS Nat Resources	NCSU
Tammy S. Rodriguez	Craven Co	BS Mgmt & Organ Dev	Mt Olive College
Rebecca M. Bigford	Brunswick Co	BS Env Studies	UNCW
Michael P. Long	Gaston Co	AB Biology	UNC-Ch
Jessica L. Perry	Davie Co	BS Biology	UNCW
Michael D. Ellington	Dare Co	BS Geology	ECU
Alicia L. Steiert	Macon Co	BS Env Science	Tusculum Coll
Robert W. Raupp	Wayne Co	BS Env Health	ECU
Craig B. Franklin	Wayne Co	BS Biology	Campbell Univ
Randy C. Caudle	Caldwell Co	BS Bio/Naturalist	ASU
Robert M. Nations	Rowan Co	BS Env Health	WCU
Robert A. Nobles	Bladen Co	BS Biology	UNCP
Justin K. Jennings	Wake Co	BS Env Health	WCU
Trevor D. Peterson	Cherokee Co	BS Science Ed/Biology	WCU
Philip Brent Anderson	Cherokee Co	BS Science Ed General	WCU
Victor L. Vincent	Halifax Co	BS Biology	NCCU
Justin J. Mintz	Cherokee Co	BS Agriculture	Berea College

**Board Action: Recommendation from Education Committee to approve all of the above with the exception of Justin J. Mintz, who has only 17 hours of science. All were approved; Nilla Sloop abstained from voting on Travis Howard and Justin J. Jennings.**

**The following interns were presented for RS Status:**

	<u>Date Eligible</u>
Tyler Ashe	10-21-05
Miles Kory Hair	10-21-05
Dustin Edwards	10-21-05
Lucy Love	12-17-05
Kevin Whetstine	10-21-05
Crystal Buckner	2-28-06
Terri C. Ritter	1-12-06
Patrick Daugherty	1-20-06
Kenneth Bowyer Jr	1-26-06
Michael J. Roberson	1-26-06
William R Mosley Jr	2-11-06
Monica T. Kiker	2-23-06

**Board Action: Recommendation from Education Committee to grant RS status to the above named individuals whom have met all requirements. All votes affirmative.**

**SOP Report – Terry Pierce**

Mr. Pierce reported that at the last meeting he brought up that additional workshops may be needed if the well rules are approved.

Next meeting was scheduled for Thursday, May 11, 2006 in Raleigh at 10:30 a. m.

Meeting was recessed until Friday morning at which time Continuing Education Requests will be presented.

\*\*The NC State Board of Sanitarian Examiners reconvened on March 16, 2006 at 8:32 a.m. for the purpose of ruling on Continuing Education Requests.

The Education Committee presented the following Continuing Education Requests with recommendations:

<b>Name of Education/Training</b>	<b>Organization Sponsor</b>	<b>Location</b>	<b>Start Date</b>	<b>End Date</b>	<b>Recommend</b>
2006 NC Dairy Foods Safety & Quality Conference	NCSU Food Science Dept Dairy Ext	Salisbury	02/15/06	02/15/06	4.00
2006 55 <sup>th</sup> Annual NC Dairy Conference	NCSU Animal Science Dept	Salisbury	02/16/06	02/16/06	Need More Info
Soils Field Day	Haywood Soil & Water District	Waynesville	09/21/05	09/21/05	5.00
Area I Update Training	USDA-NRCS	Waynesville	11/30/05	11/30/05	0.50
Interagency Animal Waste Management Training	NCDA	Morganton	06/09/05	06/09/05	4.00
Pond Management Workshop	Ag Extension	Waynesville	05/27/05	05/27/05	3.50
NCACSP Comprehensive Workshop	DENR	Waynesville	04/11/05	04/11/05	3.00
EDNCPHA Annual Education Conference (General Sessions)	EDNCPHA	Atlantic Beach	05/03/06	05/05/06	5.50
ICS -200	NC Division of Emergency Mgmt	Raleigh	02/23/06	02/24/06	14.00
Basic Private Wells	SOP	Morehead City	02/08/06	02/10/06	19.25
Making Repairs on the Most Commonly Failing On Site System	SOP	Asheboro	02/14/06	02/16/06	19.00
NC Central Supervisors' Association	NC Central Supervisors' Association	Asheboro	02/03/06	02/03/06	2.75
Eastern Env. Health Supervisors' Association	Eastern EH Supervisors' Assoc	Greenville	02/16/06	02/16/06	3.00
NC EH Supv Assn Annual Spring Educ Meeting	NC EH Supv Assn	Southern Pines	04/05/06	04/07/06	11.25
Mobile GIS & Handheld Computer Training	PHRST Team 1	Greenville	01/13/06	01/13/06	4.50
ICS -200	DEH	Raleigh	04/10/06	04/11/06	14.00
2006 Business Environmental & Safety Training Conference	Wake County LEPC	Durham	02/07/06	02/07/06	4.50
Soil Science Society of NC Annual Meeting	Soil Science Society	Raleigh	01/17/06	01/18/06	7.75
Environmental PH Leadership Institute	CDC	Atlanta, GA	02/28/06	02/28/06	3.50
Eastern EHS Meeting - Risk Based Inspections	EHSS	Greenville	02/21/06	02/21/06	4.00
SE District Quarterly Meeting	SE District	Salemburg	03/24/06	03/24/06	4.00
EOC Management & Operations	NC Division of Emergency Mgmt	Morganton	02/27/06	03/02/06	15.00
Radon Mitigation Training	Southern Regional Radon Training	Auburn, AL	03/20/06	03/24/06	15.00

	Ctr				
Davie Co LEPC Meeting	Davie Co Local Emergency Planning Com	Mocksville	02/21/06	02/21/06	Need More Info
Project Design & Evaluation	NOAA Coastal Services	Manteo	02/13/06	02/14/06	Need Agenda
Methamphetamine Drug Awareness Mtg	Lincoln County	Lincolnton	01/12/06	01/12/06	Need Agenda
CARB 230 Surface Coating Operations	Metro4-SESARM	Nashville, TN	03/13/06	03/13/06	Need More Info
CARB 242 Hot Mix Asphalt Facilities	Metro4-SESARM	Nashville, TN	03/14/06	03/14/06	Need More Info
CARB 261 Polyester/Epoxy Resin	Metro4-SESARM	Nashville, TN	03/15/06	03/15/06	Need More Info
CARB 287 Dry Cleaning	Metro4-SESARM	Nashville, TN	03/16/06	03/16/06	Need More Info
West Piedmont Winter Meeting	WPEHS	Cornelius	12/09/05	12/09/05	4.50
The Food Emergency Response Network Teleconference	CDC				1.00
Preparedness Competency Training	UNC School of Public Health	Jackson			Need Agenda
Northeastern Food Service Meeting	Regional Food Specialists	Edenton	01/31/05	01/31/05	Need Agenda
Water/Wastewater Management	ETA	Raleigh	10/28/05	10/28/05	Need Agenda
On-Site Sewage Disposal Training	Virginia Department of Health	Richmond VA	09/07/05	09/08/05	11.00
On-Site Sewage Disposal Training	Virginia Department of Health	Richmond VA	09/19/05	09/20/05	11.50
Alternative Systems	Virginia Department of Health	Richmond VA	10/12/05	10/12/05	5.00
Virginia EH Assoc Spring Education Session	Virginia Env Health Association	Norfolk, VA	04/15/05	04/15/05	4.75
55th Annual Pest Control Technicians School	NC Pest Control Assoc/NCSU	Raleigh	01/18/05	01/19/05	10.00
Meeting Food Security Challenges	American Institute of Baking	Orlando FL	09/20/05	09/21/05	15.00
Southeastern Dist Educational Meeting	SE District EHS NCPHA	Beulaville	06/10/05	06/10/05	4.00
OSHA 1910-120 HAZMAT 8 Hr Refresher	Guilford Co Office of Emer Mgmt	Greensboro	11/29/05	11/29/05	Need more info
Advanced Placement Environmental Science	NCSU	Raleigh	07/25/05	07/29/05	15.00
Carolina Recycling Assoc Conference & Trade Show	Carolina Recycling Association	Myrtle Beach SC	03/21/05	03/24/05	9.75
SWANA NC Chapter Annual Spring Technical Conference	SWANA NC Chapter	Atlantic Beach	04/04/05	04/07/05	15.00
Four Hour HAZWOPER Part A	Division of Waste Management		11/29/05	11/29/05	4.00
TEOM Training Class	Rupprecht & Patashnick Co		02/21/05	02/21/05	Need more info
Precusor Gas & Ncore Level 2 Training E-102		RTP	05/17/05	05/18/05	8.25
Eight Hour HAZWOPER Refresher	Compliance Solutions Occ		02/11/05	02/11/05	8.00
2005 Fall Southeastern Air Directors' Meeting		Charleston SC	11/15/05	11/17/05	10.00
Standard First Aid Course	National Safety Council		10/21/05	10/21/05	0.00
CPR Course	National Safety Council		10/21/05	10/21/05	0.00
2005 NC Oyster Restoration & Protection Summit	NC Coastal Federation	Raleigh	02/23/05	02/23/05	9.00
DEH Regional Supervisors Meeting	DEH	Raleigh	11/29/05	11/30/05	0.00
2005 ISSC Biennial Meeting	ISSC	Point Clear AL	08/13/05	08/19/05	Need more info
ISSC/ICMSS Joint Workshop			08/10/05	08/12/05	12.50
Preparedness and Response To Agricultural Terrorism			09/22/05	09/22/05	15.00
2005 Quadstate Solid Waste Conference			08/30/05	09/02/05	13.25
SWANA NC Chapter Operations Seminar		Asheville	10/27/05	10/28/05	Need Agenda
2005 Business Environmental & Safety Training Conference	LEPC/Wake Med/HEPACO	Raleigh	02/01/05	02/01/05	What was attended?
Third Annual National Multi-Hazard Symposium	NCSU/SPH/NCPH	Durham	12/07/05	12/08/05	15.00

NCRWA Training Seminar Chemical Safety	NC Rural Water Association	Boliva	01/19/05	01/19/05	6.00
Chemical Spill Response Training	Sigma Consulting & Training Inc		03/31/05	03/31/05	8.00
30-Hour General Industry Awareness Workshop	Wake Tech Community College	Raleigh	06/27/05	07/01/05	15.00
Area ICP/EHS Meeting		Burlington	08/19/05	08/19/05	Need Agenda
BSE/Feed Establishment Audit Course	FDA/ORA	Rockville MD	08/23/05	08/25/05	Need Agenda
2005 Annual Ethics Training					Need Agenda
IS-00800 National Response Plan	Emergency Management Institute	online	12/30/05	12/30/05	3.00
IS-00700 National Incident Management System	Emergency Management Institute	online	12/28/05	12/28/05	3.00
Packaging Rabies Diagnostic Specimens for Shipment	State Lab of Public Health	Asheville	06/08/05	06/08/05	3.00
ICS-200 Basic Incident Command System		Spruce Pine	04/03/05	04/04/05	15.00
I-100 Intro to ICS	Emergency Management Institute	online	12/26/05	12/26/05	3.00
New Horizons Computer Learning Center		online			Need Agenda
CAMA Land Use Plan Process		Morehead City	10/25/05	10/26/05	9.00
EHST 4300 Institutional Recreational Sanitation	ECU	Greenville			15.00

**Board Action: Recommendation from committee to approve all of the above requests with the exception of those that need agendas or more information. All votes affirmative.**

Meeting was adjourned at 8:45 a.m.

Respectfully submitted,

Ann Gilstrap, R.S.  
Secretary-Treasurer