

RS BOARD MEETING MINUTES

June 4, 2007

Board Meeting

The meeting of the NC State Board of Sanitarian Examiners was held on Monday June 4, 2007 at 2728 Capital Blvd Building in Raleigh NC. Those in attendance were: Ann Gilstrap, Terry Pierce, Malcolm Blalock, Perry Solice, Sheila Nichols, Lynn Lathan, Layton Long, Patricia Hawkins, Janice Jones and John Barkley.

Called to Order –Vice Chair Terry Pierce called the meeting to order at 10:30 a.m.

Vice Chair's Report – Terry Pierce

Terry Pierce presented an example of the permanent RS card for review.

Board Action: Malcolm Blalock made a motion to approve the design and language of the permanent card. Motion was seconded by Perry Solice. All votes affirmative.

Temporary cards for interns were discussed.

Board Action: Malcolm Blalock made a motion to issue a temporary card for interns that would be validate for three years or until the intern becomes a full RS, whichever comes first. Motion was seconded by Lynn Lathan. All votes affirmative.

Recessed at 10:48 a.m. until after the Rhonda Barnes hearing.

Reconvened at 11:57 a.m.

Conflict of Interest Statement – Vice Chair Terry Pierce asked does any Board Member wish to speak to the appearance of any actual or potential conflicts of interest. There were none stated.

Terri Craver, President of the NC Environmental Health Supervisors Association, addressed the Board with concerns regarding several items including science requirements, difficulty in filling positions, and other related matters. Board members discussed her concerns and explained how the science requirements are applied and provided additional background information concerning the process by which an individual becomes registered.

Investigations

Hearing for Rhonda Barnes was conducted this morning.

Hearing for Michael Thompson is scheduled for August 9 & 10, 2007 in Asheville.

Concerning Gerald Strickland appeal, John Barkley has sent his attorney some documentation.

Pamlico Co Investigation is in process.

In Closed Session at 12:38 p.m.

Back in Open Session at 1:30 p.m.

Approval of Minutes - Janice Jones

Minutes for the April 19, 2007 meeting were sent to all Board Members. Correction made in location of the hearing scheduled for August 9 & 10, 2007 should be A-B Tech Enka Campus.

Board Action: Lynn Lathan made a motion to accept the Minutes with correction. Motion was seconded by Layton Long. All votes affirmative.

Closed Session Minutes were mailed to Board Members.

Board Action: Patricia Hawkins made a motion to accept the Closed Session Minutes. Motion was seconded by Lynn Lathan. All votes affirmative.

Approval of the Financial Report – Janice Jones

Janice Jones presented the Financial Report. Bank Balances as of June 1, 2007 were Checking account - \$7,721.92, Money Market account - \$24,215.03, Share account - \$33.15 and STIF account - \$42,129.58. Total of these accounts are \$74,099.68.

Board Action: Motion made by Layton Long to accept the Financial Report and seconded by Patricia Hawkins. All votes affirmative.

Chair's Report – Ann Gilstrap

Ann Gilstrap reported that CIT Advisory Committee is no longer meeting and she asked Sheila Nichols to contact Kris Joyce before Board meetings to learn of any changes with CIT since the last meeting.

Ms. Gilstrap brought up the issue of whether a well grouting inspection should be conducted only by an RS. There was considerable discussion on this issue however no decision was made. It will be discussed at the next meeting.

Secretary-Treasurer's Report – Layton Long

No Report

Secretary's Report

Janice Jones presented the exam results for the April 20th exam. Thirty-four applicants took the NEHA portion and eight did not passed.

Intern Approval – Education Committee

<u>Name</u>	<u>County</u>	<u>Degree</u>	<u>University</u>
Jennifer K. Edwards	Lee Co	Food & Nutrition	ASU
Brandon T. Shaffer	Forsyth Co	BS Agronomy	NCSU
Autumn Watson	Mecklenburg Co	BS Biology	UNC-Charlotte
Brandi N. Grady	Edgecombe Co	BS Env Health	ECU
Matthew S. Cook	Clay Co	BS Biology	UNC-Greensboro
Andrew J. Daywalt	Rowan Co	Env Science	Catawba College
Tiffani T. Beauregard	Mecklenburg Co	BS Biology	Hampton Univ
Megen T. McBride	Catawba Co	Env Science	West Virginia Univ
Howard Smith Jr	Davidson Co	BS Biology	E. Tennessee State
Shineka P. Small	Cumberland Co	BS Biology	Morris College
Amanda L. Smith	Wilson Co	BS Env Health	ECU
Bryan E. Hubbard	Cherokee Co	BS Env Studies	UNC-Asheville
Joel G. Bounds	Lincoln Co	BS Biology	UNC-P
Andrew G. Henderson	Haywood Co	Env & Soil Science	UT-Knoxville
Bonnie C. Lorenz	NCDENR		
William W. Mize	NCDENR		UNC-Chapel Hill
Bradley G. Pogue	NCDENR-SS	M Env Mgmt	Duke Univ
David D. Eudy	NCDENR	BS Geology	UNC-Chapel Hill

Board Action: Recommendation from committee to approve all of the above with the exception of Bonnie Lorenz, who has not submitted a completed application nor payment and is not yet employed in the field of environmental health and to approve William Mize pending receipt of payment. All votes affirmative with Terry Pierce abstaining from voting on William Mize, Bradley Pogue and David Eudy; Lynn Lathan abstaining from voting on Autumn Watson and Tiffani Beauregard; and Layton Long abstaining from voting on Howard Smith.

INTERNS ELIGIBLE FOR RS STATUS

<u>Name</u>	<u>County</u>	<u>Date Eligible</u>
Robbie Evans	Appalachian Dist	4/20/07
Casey Fulghum	Wake Co	4/20/07
James Godfrey	Cherokee Co	4/20/07
Bonnie Holt	Person Co	4/20/07
Debra Howell	Mecklenburg Co	4/20/07
Douglas McVey	Madison Co	4/20/07
Bonnie Simpson	Onslow Co	4/20/07
Jill Breedlove	Jackson Co	5/15/07
Renee Shearin	Franklin Co	6/13/07
Aaron Bell	Buncombe Co	7/10/07

Board Action: **Recommendation from Education Committee to grant RS status to the above named individual who has met all requirements on the listed effective date. All votes affirmative.**

Fast Tracking

David Eudy has requested credit for prior approval.

Board Action: **Recommendation from Education Committee to grant credit to David Eudy for prior environmental health experience and to grant him full RS Status.**

Revised Internal Controls Document from the Office of State Controller were distributed to the members. They were asked to review the sections that they had been assigned.

Education Committee Report

Lynn Lathan, Education Committee Member presented the Education Committee Report.

The following Continuing Education Requests were reviewed by the Board:

	Name of Education/Training	Organization Sponsor	Location	Start Date	End Date	Rec Approval
119	Risk Control Plans:Understanding the Risk	DEH	Sylva	04/04/07	04/04/07	5.75
120	Getting the Dirt on Soils	NCSU	Statesville	06/05/07	06/05/07	5.00
121	Redox Features, Soil Wetness & Water Table Relationships	NCSU	Statesville	06/06/07	06/06/07	5.75
122	Subsurface Wastewater Drip Distribution System Design	NCSU	Fletcher	06/12/07	06/13/07	13.75
123	Subsurface Operator Refresher-Drip Distribution Systems	NCSU	Fletcher	06/14/07	06/14/07	13.75
124	Soil Mineralogy	NCSU	Salisbury	06/15/07	06/15/07	5.00
125	Subsurface Wastewater Operator Training School	NCSU	Various 3 day	Different	Dates	15.00
126	Introduction to Decentralized Wastewater	NCSU	Various 1 day	Different	Dates	6.25
127	Subsurface Wastewater System Inspector School	NCSU	Various 2 day	Different	Dates	9.25
128	Rehabilitating Professionals Workers Comp Conference	Atlantic Orthopedic Specialists	Virginia Beach VA	05/03/07	05/03/07	Denied
129	Advantex Design Workshop	Orenco Systems Inc	Richmond VA	04/04/07	04/04/07	Need Agenda
130	Social Marketing: A Tool for More Effective Stormwater Education	US EPA Stormwater Program	Webcast	05/09/07	05/09/07	2.00
131	Healthy Places Leading to Healthy People	PH Ground Rounds	Webcast	05/11/07	05/11/07	1.00
132	EDNCPHA Environmental Health Section Conference	EDNCPHA EHS	New Bern	05/03/07	05/03/07	5.00
133	Keep Swimming Safe & Healthy:Pool Insp & Plan Review	SOP	Black Mountain	04/11/07	04/13/07	18.75

134	Northeastern EH District Meeting	NEEH Section	Greenville	05/11/07	05/11/07	4.00
135	2007 BEST Conference	Wake Co LEPC	Raleigh	02/08/07	02/08/07	6.00
136	ICS 300	Guilford Co HD PHP	Greensboro	04/19/07	07/19/07	15.00
137	Mountain EH District Meeting	Mountain EH Section	Swannanoa	03/21/07	03/21/07	5.00
138	2007 PH Forum: Eliminating Health Disparities	NC A&T State Univ	Greensboro	04/12/07	04/12/07	0.25
139	Well Contractor Training Seminar	Mecklenburg Co Groundwater	Charlotte	05/23/07	05/23/07	7.25
140	SI:476B Continuous Emission Monitoring Systems	Air Pollution Training Institute	Online	Anytime		Denied
141	Mass Dispensing Incident Exercise	PHRST 5	Mocksville	04/17/07	04/17/07	2.00
142	26th Annual NC Local Health Directors Legal Conference	UNC School of Government	Chapel Hill	04/25/07	04/26/07	5.25
143	SSC 341 Soil Fertility & Fertilizers	NCSU	Online	01/10/07	04/27/07	Denied
144	Strategic National Stockpile Preparedness Course	CDC	Atlanta GA	05/21/07	05/24/07	15.00
145	Pasteurization Temporary Seals & Test Course	NCSU/NCDENR/Dairy Protection	Raleigh	05/23/07	05/24/07	10.50
146	NCEH Supervisors Association Spring Conference	NCEH Supervisors Association	Southern Pines	04/18/07	04/20/07	11.75
147	Pumps and Controls	NCSU	Statesville	06/04/07	06/04/07	6.00
148	NC EH Law & Ethics	SOP	Fayetteville	05/30/07	06/01/07	17.75
149	Institutional Sanitation: Let's Get It Right...	SOP	Black Mountain	06/13/07	06/15/07	19.75
150	Basic Private Wells Workshop	SOP	Greensboro	06/27/07	06/29/07	18.00
151	Transitional Permitting Food Service Renovated Spaces	SOP	Greenville	07/10/07	07/12/07	19.50

Board Action: Motion made by Lynn Lathan and seconded by Perry Solice to approve all of the above requests with the exception of the three marked denied, two that need agenda. All votes affirmative.

Science Hours

Education Committee presented a document that contains academic requirements and approved science courses for registration.

Board Action: Recommendation from committee to approve and post on website. All votes affirmative.

Policies

Policy concerning RS Exam Space was presented by Education Committee.

Board Action: Recommendation from committee to approve. All votes affirmative.

Policy regarding numerous requests from a sponsor was presented. Several changes were discussed.

Next meeting is scheduled for July 12, 2007 in Raleigh.

Meeting was adjourned.

Respectfully submitted,

Layton Long, RS
Secretary-Treasurer

Date Approved _____