

NC State Board of Environmental Health Specialist Examiners

Minutes of May 12, 2010 Meeting

The meeting of the NC State Board of Environmental Health Specialist Examiners was held on Wednesday, May 12, 2010, Wake County Office Park, Agricultural Building, Room 135, 4001-E Cary Drive, Raleigh, NC. Those in attendance were: Patricia Hawkins, Malcolm Blalock, Terry Pierce, Lynn Lathan, Perry Solice, Debra Yarbrough, Jeff French, Courtney Silverthorne, Seth Swift, Greg Bright and Adele Newman.

Called to Order - Chair Patricia Hawkins called the meeting to order at 10:17 a.m.

Conflict of Interest Statement - Chair Patricia Hawkins asked if any Board member wishes to speak to the appearance of any actual or potential conflicts of interest. There were none stated. Ms. Hawkins reminded Board members to recuse themselves when action on a staff member, family, or friend is under consideration by the Board. She also reminded Board members that they should refrain from participation in any discussions in which they may have a potential or existing conflict of interest.

Approval of Minutes: A motion was made to table the March 24, 2010 Minutes until the next Board meeting on June 23, 2010, in order to update the Minutes to include the denied and withdrawn courses that were reviewed.

Board Action: Terry Pierce made a motion to table the March 24, 2010 Minutes. Jeff French seconded the motion. All votes affirmative.

Request to modify the Agenda: Malcolm Blalock made a request to modify the Agenda to allow discussion for the upcoming Legislative actions; repeals, amendments and one new Rule.

Motion to Repeal Rules

Malcolm Blalock presented the following Rules and asked for a **Motion to Repeal** these published rules from Title 21, Chapter 62 as they were no longer needed:

.0102, .0104, .0202, .0203, .0204, .0205, .0206, .0208, .0302, .0302, .0305, .0306, .0307, .0308, .0309, .0310, .0314, .0315, .0316, .0317, .0319, and .0408 Note: in Rule .0316 the Board still has subpoena power in the General Statutes.

Board Action: Seth Swift made a motion to repeal the above referenced rules. Perry Solice seconded the motion. All votes affirmative.

Motion to Amend Rules

Malcolm Blalock reported that some Rules contained previous amendments prior to 1999 and some Rules had not been amended since inception. When the Law changed in 2009 it opened the door to make rule changes. Malcolm Blalock presented the following Rules and asked for a **motion to amend**:

.0201: Update on where to send petitions for amendments to the rule and make a technical amendment to DEH whenever that changes. APA allows names and addresses changed by legislature, etc. to be changed without going through the rulemaking process that involves public notice.

.0401: Bobby Bryan, legislative review (RRC) advised removing obvious statement that we will follow the law.

.0402: Changes name to Environmental Health Specialist. The Board will change the website in cleanup rulemaking action when that occurs. Do when it is "necessary" as opposed to on a whim. Deletion of (4) is significant. We have no legal authority to require the statement from the Supervisor (that they will oversee their work). We can still require that they oversee their work, but the Board does not have the authority to require the statement that they will do so. ADDING: (5) for code of ethics, no problem on RRC initial review.

.0403: “Schedule” as opposed to “administer” and reduced requirement from 3 times per year to at least 2 times per year (due to current low numbers). (b) is all new; clarifies existing practice/policy. At least 30 days ahead so can order exams, plan etc. (c) clarified the Board will retain scores; were doing by practice, now will require it: “all scores of any portion of the exam shall be retained by the Board and the highest score for each portion shall be applied in meeting the requirements of this Section.”

.0404: Rewritten and added 2nd sentence (can hire an outside person for investigations). (a) 1 and 2 change. Bobby Bryan RRC has not agreed we can issue letters of warning and censure. Law is clear on 3 and 4—we have authority. The Board has used a letter of censure at least once in the past. Argument by Board will be that this is a lesser penalty; if have authority to take away, then surely have authority to impose a lesser penalty of warning or censure. Warning: something minor violation. Censure: for a practice as opposed to a single action of EHS. This builds basis for a higher level of penalty if repeated action. Stronger than a reprimand---that would be the letter of warning. John Barkley said relatively clear when can use each option. (b) is new. (c) for clarification. There was discussion on SBI or local police involvement.

.0405: Fees. No discussion on after Jan 1 payments when Bobby did review. Administrative fee for exam applications; cost of Board members present, AA time is \$88 per examinee (analysis in 2007); administrative fee to help cover those costs. Regardless of number of “portions” you take, the Administration Fee is \$50. In (d) the fees are for copies as allowed by public records law. (a) (5) is repeated in 1st sentence of .0407 (c).

.0407: (c) burden of renewing is entirely the EHS responsibility. A renewal form can be obtained from the Board, but Board is no longer required to send renewal notices to all registered individuals; will decrease costs. Change next to last sentence on (c) to read: “The renewal application shall be posted on the Board’s website (www.rsboard.com) by October 1 of each year.” Keep web the same (also in .0402) for consistency; change when we change DEH info after organizational changes.

.0407 (c): Change to “Renewal fees shall be paid in accordance with .0405 (a)(5).”

.0407 (d): Changing name, and Board to notify (registration expiration) not the Secretary-Treasurer.

.0407 (e)(7) is new. To define how we decide if a course is acceptable. None of this has been reviewed by Bobby Bryan. He will probably have some questions (f)(8) was moved here from another point in rules to clarify the public health law course is required and the specifics (NC, EH Law not PH law, and following most recent date of re-registration.) So newly registered it was revised again as a separate (e). (g) limits renewals to one year from date of registration expiration. (h/i) military exemption. Federal law requires stop on professional requirements when in military. So law actually suspends renewal as well. Military to this date have been paying renewal fee as well. State Executive Order also to allow. There was discussion on part year enlistment as well. Reservists are also on active duty if called up. Not applicable to 2-week training each year while on reserve status. (i/j) came from dental board per advice from Bobby Bryan. Begins on effective date. Disability begins after the effective date of rule change. (j/k): Reworded. Will force more use of RSTAS. Significant change to require RSTAS use-so increased legislation; can’t do this round.

.0411: This section was confusing to Bobby. He challenged most of it. So it was changed for clarity. And, Board members will have to explain intern responsibilities to him. Will it ever not be CIT? No. Changed to 12 months (from 9 months) so that if DEH only does one module each year, the individual can meet the requirement.

.0414: Could be a Regional Specialist or another county, not necessarily his/her boss. No supervisory statement required but can still ask for supervision.

Board Action: Debra Yarbrough made a motion to amend the above referenced rules. Greg Bright seconded the motion. All votes affirmative.

Motion to Adopt Rule

Malcolm Blalock presented new **Rule .0415** and asked for a **motion to adopt** this rule.

The Law change included the Code of Ethics. There was legal objection to the actual code and wording that was put into the rule. The Canons in the Code of Ethics can be used to censure, warn, suspend and revoke registration. This is required in the law and previous rule as a requirement for conduct. It was mentioned that other Boards have the Canon statement. Bobby did not say to remove it.

Board Action: Terry Pierce made a motion to Adopt Rule 0415. Perry Solice seconded the motion. All votes affirmative.

Malcolm Blalock discussed the process regarding the Rule changes. The proposed changes will be submitted by May 20 to Bobby again for review. If additional changes are required, Malcolm will make those changes. If there are substantial changes required, the Executive Committee will need to discuss how to make those changes. There is a possibility that the Rules may get rejected. Bobby will give his objections between May 20th and June 2nd. On June 17, the Rules Review Commission will hear the rules. Individuals can still write letters to the Commission and a special committee in legislature will then address those concerns. If 10 or more people write letters objecting to rules, the legislature can act on it. If there is no action within 85 days of the session's end then the rules will get passed; on a rule-by-rule basis. Rules can go forward individually without all being approved. Malcolm Blalock will email the Board with comments and/or changes from Bobby Bryan.

Recessed: 1pm for lunch
Reconvened: 1:33 pm

Financial Report - Treasurer Malcolm Blalock

Malcolm Blalock reported on the Budget and Quickbooks line items. Mr. Blalock suggested transferring amounts from one budgeted line item to another. Insurance was budgeted for \$100 and is currently showing as a deficit of \$400. Printing is currently budgeted at \$500 (\$250 over actual) and we can move to insurance \$250 for the deficit. Bank fees lists \$50 (purchased checks, but rest not needed); can transfer to office supplies where we will be running close. We have already spent half of the budgeted amount for office supplies. Areas where we will be close: salary line item, exam line a wash. Contracted services are in good shape except we will have to do some work with Blue Lizard; \$2,500 budgeted and already spent \$660 so far. The budgeted amount for equipment is good for right now. We will need another computer and printer. Meeting Expenses: \$33,000 budget and we have spent 18% of the budgeted amount with four more meetings remaining in the year. We may exceed our budgeted expense for Meetings or will be close. We will be in a better position to predict at our June meeting.

Board Action: Terry Pierce made a motion to transfer the budgeted fund amounts referenced above. Jeff French seconded the motion. All votes affirmative.

Malcolm Blalock reported on the current Account balances. Malcolm reported that we will need to move \$10,000 from the STIF account to cover the June meeting expenses.

There was discussion on keeping a recommended minimum STIF account balance at some time in the future. Not an option at this time but open for discussion in the future.

Chair Report - Patricia Hawkins.

Chair Hawkins reminded the Board members of the Ethics requirements and discussed Board member's term expiration dates.

Vice Chair Report - Terry Pierce.

Terry Pierce reported the Legislature was in session; the DHHS has new staff and the status of the DEH. Mr. Pierce reported that the Board is independent even though DENR still mentioned in the rules. The Governor has a proposal for streamlining the divisions and that there is talk on merging Boards and Commissions. The State of Virginia has all their credentialing boards under Department of Commerce. As a part of the Budget Bill, all necessary statutes and rules will change effective July 1, 2010, to enable the transfer of sections and divisions. Chris Hoke will be taking care of the law/rule changes. The DEH will no longer handle the Board's database problems as they will no longer have IT staff.

The PIO and Deputy Director positions will be cut. The PIO position will be a lateral transfer and combination. Anna and Jeff will report to Terry Pierce. The CIT authorization will transfer with DEH to DHHS.

Secretary Treasurer’s Report - Treasurer Malcolm Blalock

Malcolm reported that all the bios and pictures of Board members have been posted on the website. The contract for auditing services with Shelton Hawley, CPA, PA is in effect through this audit year. Next year, we will need a new contract for auditing services.

Blue Lizard:

Marketing Proposal: The proposal to help market RSTAS to other jurisdictions was rewritten per the last Board meeting discussion to include enhancements and a slight language change. Blue Lizard President would like to know the Board’s comments.

Board Action: Seth Swift made a motion to seek negotiations and sign a contract with the recommended changes if approved by Blue Lizard. Lynn Lathan seconded the motion. All votes affirmative.

Carryover of Hours: The Board decided to move forward with asking Blue Lizard to create an option in the database to carryover five Continuing Education hours into the next year. Blue Lizard has said it would take 4 hours to complete at \$60 per hour. The Board will not request this update until the rules actually changes. Board agreed to move forward as described.

Board Action: Terry Pierce made a motion to authorize up to 4 hours of Blue Lizard’s time to do carryover of 5 CE hours once the Rule changes have been passed. Greg Bright seconded the motion. All votes affirmative.

Administrative Assistant’s Report – Adele Newman.

Adele reported becoming more familiar with the Board and her Administrative duties. She is currently preparing for the Audit with the CPA.

Education Committee – Greg Bright, Chair

The Board discussed the 15 hour maximum requirement and decided to approve only up to 20 CE hours per course request. There was discussion on tracking webinar attendance and a decision was made that the course sponsor will be required to submit verification of viewings.

Gene Vaughan’s 2009 Renewal Application status: Patricia Hawkins will contact Mr. Vaughan to request that he complete an application for each course taken in 2008 for which he has requested hours. Lynn Lathan recused herself on issue.

College Transcripts Approval: The Board accepted the Education Committee’s recommendation to approve Leonard Hay’s college transcripts.

The Education Committee reported there are SOP courses coming from various sources now and plan to require forms for all. It was recommended that the approved sponsor verify the approved hours and submit it to the Board rather than the Board reviewing and determining those hours.

The following Continuing Education Applications for 2010 were reviewed by the Board:

Course #	Name of Education/Training	Organization Sponsor	City	State	Start Date	End Date	Hours Approved
10007	Certified Pool Technician Course	Aquatic Training Institute, Inc.	Online		Various		13.25
10008	NC Dairy Biosecurity & Business Continuity Training	NC Dairy Security Committee	Hickory	NC	1/13/10	1/13/10	Tabled
10009	Food Safety Summit: It's Not Easy Being Green	NEHA - E - Learning	Online		Various		1.00

10051	Chemical Spill Response Training	Sigma Consulting and Training, Inc.	Various	NC	3/23/10	3/25/10	7.50
10052	Chemical Spill Response Training	Sigma Consulting & Training Inc.	Greensboro	NC	3/24/10	3/24/10	7.50
10053	Chemical Spill Response Training	Sigma Consulting & Training Inc.	Raleigh	NC	3/25/10	3/25/10	7.50
10067	Fundamentals of GIS	UNC Wilmington	Wilmington	NC	1/6/10	5/3/10	20.00
10072	ICS 400	Macon Co Public Health Ctr	Franklin	NC	4/15/10	4/16/10	8.50
10074	OSWW Continuing Ed 2010-NCOWCICB	Franklin, Granville, Person, Warren and Vance Co's	Henderson	NC	4/1/10	4/1/10	Tabled
10087	59th Annual NC Dairy Conference	NC Dairy Prod Assn, NCSU Coop Ext	Salisbury	NC	2/23/10	2/23/10	4.50
10097	2010 Changes to Rules Governing Public Swimming Pools	Johnston County EH	Various		Various	Various	2.00
10098	49th Navy & Marine Corps Public Health Conf	Navy & Marine Corps Pub Health Center	Hampton	VA	3/19/10	3/25/10	20.00
10099	Hydraulic Conductivity KSATF	SOP	Greensboro	NC	5/25/10	5/27/10	16.75
10100	SOP Food Short Course	SOP	Various		Various	Various	19.00
10101	2010 Food Safety Education Conference	USDA/NSF	Atlanta	GA	3/23/10	3/26/10	NI
10102	Eastern NC EHSA Quarterly Meeting	Eastern NCEHSA	Greenville	NC	3/26/10	3/26/10	4.00
10103	Fork to Farm: An Educational Biosolids Summit	NC State Univ Soil Science Dept	Raleigh	NC	4/27/10	4/28/10	14.00
10104	Agriculture & Food Vulnerability Assessment Training	NCDA & CS, Univ of TN, Dept of Homeland Sec	Kannapolis	NC	4/20/10	4/22/10	15.75
10105	Conference for Food Protection 2010 Biennial Mtg	Conference for Food Protection	Providence	RI	4/10/10	4/14/10	20.00
10106	Piedmont Food Protection Branch Ed Mtg	NC DENR	Greensboro	NC	5/4/10	5/4/10	4.50
10107	Rulemaking 101	Office of Administrative Hearings	Raleigh	NC	4/21/10	4/21/10	5.00
10108	29th Annual Health's Director's Legal Conf	School of Government	Chapel Hill	NC	4/21/10	4/22/10	7.50
10109	NCPHA NCEHD Mtg	NCEHD	Hillsborough	NC	5/12/10	5/12/10	5.25
10110	Installation of Construction Site Erosion & Sediment Control Devices	NC State Univ Soil Science Dept	Raleigh	NC	6/3/10	6/3/10	3.50
10111	Competent Person Trenching/Excavation Safety	NC Industrial Commission	Charlotte	NC	8/17/10	8/17/10	Tabled
10112	Regional FPB Meeting	Regional Food Protection Protection Branch, Laura Gammons	New Bern	NC	3/11/10	3/11/10	4.00
10113	Wells Groundwater Quality & Construction Rule Update	Chatham County Public Health Dept	Pittsboro	NC	4/8/10	4/8/10	4.00

10114	ICS-400 Advanced Incident Command	Johnston County Emergency Services	Smithfield	NC	4/7/10	4/8/10	10.00
10115	NC GWA Continuing Ed Class	NC Ground Water Assoc	Various	NC	4/16/10	4/16/10	6.50
10116	New Technologies in Waste Water	Easter Area Health Education Center	Greenville	NC	8/24/10	8/26/10	17.50
10117	NIMS Incident Command System (ICS-300)	FEMA	Drexel	NC	3/10/10	3/11/10	Tabled
10118	Incident Command System (ICS) S-339 Division/Group Supervisor	FEMA	Morganton	NC	5/20/10	5/21/10	NI
10119	Incident Command System (ICS)/Emergency Operations Center (EOC) Interface	FEMA	Morganton	NC	3/30/10	3/31/10	NI
10120	Independent Study (IS) 800B National Response Framework	FEMA	On-line		Various	Various	3.00
10121	New Hire Law and Evidence	Food & Drug Administration	New Orleans	LA	2/22/10	3/13/10	NI
10122	Zoonotic Disease and Public Health	NC Center for Public Health Preparedness	On-line		Various	Various	0.50
10123	Pumps and Maintenance	Blue Ridge Community College	Flat Rock	NC	4/20/10	4/20/10	6.00
10124	Downstream User to Downstream User	Blue Ridge Community College	Flat Rock	NC	4/21/10	4/21/10	6.00
10125	Local Programs Annual Erosion & Sedimentation Control Workshop	NC Sedimentation Control Commission	Atlantic Beach	NC	2/3/10	2/4/10	8.50
10126	Radon Resistant New Construction Workshop	NEHA	Washington	DC	3/23/10	3/25/10	15.00
10127	We are all responsible for protection of our water supplies	Albemarle Regional Health Services	Currituck	NC	6/29/10	6/30/10	Tabled
10128	Understanding the New Drain Safety Rules for Pools	DEH/PTSI Branch and Harnett Co HD	Lillington	NC	4/15/10	4/15/10	4.00
10129	Serving Safe Food Certification Training	NC Cooperative Ext/Durham & Orange Co HD	Chapel Hill	NC	2/16/10	2/18/10	NI
10130	Using Employee Health & Personal Hygiene	FDA/CFSAN	video conf		Various	Various	3.00
10131	Good Manufacturing Practices	NC State Univ	On-line		Various	Various	15.00
10132	Intro to Microbiological Food Safety	NC State Univ	On-line		5/24/10	8/4/10	20.00
10133	Public Health Principles FDA36	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10134	Food Microbiological Control Overview of Microbiology MIC01	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.00
10135	Food Microbiological Control 2A Gram-Negative Rods MIC02	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.00
10136	Food Microbiological Control 2B Gram-Positive Rods and Cocci MIC03	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10137	Food Microbiological Control 3 Foodborne Viruses MIC04	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.00

10138	Food Microbiological Control 4 Foodborne Parasites MIC05	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10139	Food Microbiological Control 5 Controlling Growth Factors MIC06	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10140	Food Microbiological Control 6 Control by Refrigeration and Freezing MIC07	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.00
10141	Food Microbiological Control 7A Control by Thermal Processing MIC08	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10142	Food Microbiological Control 7B Control by Pasteurization MIC09	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10143	Food Microbiological Control 7C Control by Retorting MIC10	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10144	Food Microbiological Control 8 Technology-based Food Processes MIC11	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10145	Food Microbiological Control 9 Natural Toxins MIC12	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10146	Food Microbiological Control 10 Aseptic Sampling MIC13	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10147	Food Microbiological Control 12 Cleaning and Sanitizing MIC15	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10148	Basics of HACCP Overview of HACCP FDA16	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	DENIED
10149	Basics of HACCP Prerequisite Programs and Preliminary Steps FDA17	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	DENIED
10150	Basics of HACCP The Principles FDA18	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	DENIED
10151	An Introduction to Food Security Awareness FDA251A	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	DENIED
10152	Basic Food Law for State Regulators FDA35	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10153	Basic of Inspections Beginning and Inspection FDA38	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10154	Basics of Inspections Issues and Observations FDA39	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10155	Foodborne Illness Investigations 1 Collecting Surveillance Data FI01	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10156	Foodborne Illness Investigations 2 Beginning and Investigation FI02	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50

10157	Foodborne Illness Investigation 3 Expanding the Investigation FI03	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10158	Foodborne Illness Investigations 4 Conducting a Food Hazard Review FI04	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10159	Foodborne Illness Investigations 5 Epidemiological Statistics FI05	FDA ORA U through CRADA with EduNeering	On-line		Various	Various	1.50
10160	Tech 400 Troubleshooting & Remediation of Septic Systems	NC State Univ Soil Science Dept	Various		Various	Various	12.00
10161	Inspect 100 Subsurface Wastewater System Inspector School	NC State Univ Soil Science Dept	Greensboro		6/1/10	6/2/10	12.00
10162	Intro to Decentralized Wastewater	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10163	Design 220 Pump System Design	NC State Univ Soil Science Dept	Raleigh		5/13/10	5/13/10	6.00
10164	Design 500 Advanced Design Lab	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10165	Design 210 Flow Equalization Time Dosing	NC State Univ Soil Science Dept	Raleigh		5/12/10	5/12/10	6.00
10166	Tech 100 Basics of onsite sewage	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10167	Installation of Gravity Systems	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10168	Installation of Field Practicum	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10169	Installation of Pump Systems	NC State Univ Soil Science Dept	Various		Various	Various	6.00
10170	Installation of Advanced Systems	NC State Univ Soil Science Dept	Various		Various	Various	3.00
10171	Subsurface Wastewater Operator Training School	NC State Univ Soil Science Dept	Various		Various	Various	NI
10172	Seafood Quality and Safety	SOP	Pine Knoll Shores	NC	11/3/10	11/5/10	18.00

* NI = Need additional information in order to approve or deny course.

Board Action: Board accepted the 2010 CE course listing modifications as indicated above.

Recessed: 2:50 pm

Reconvened: 3:05 pm

There were no Intern applications, REHS full registration requests or Fast Tracking requests presented at this meeting for review.

Reciprocity Letter: Malcolm Blalock read a letter from Joseph Comello who is requesting registration through reciprocity. There was extensive discussion regarding the new statute and the current rule, and the proposed rule on reciprocity. There was no consensus as to how the rules and statutes address Mr. Comello's request. After much discussion, it was agreed that his best prospect is to fast-track since the rules and law are not congruent.

Audit Committee Report: Seth Swift, Chair

Seth Swift read the Audit Committee's report from the March 24, 2010, internal audit.

Board Action: The Board accepted the Audit Committee report from the March 24, 2010 internal audit.

Board Action: Malcolm Blalock made a motion to go into closed session to discuss investigation issues. Terry Pierce seconded the motion. All votes affirmative.

Entered Closed Session 4:02 pm

Resumed Open Session 4:10 pm

Board Action: Jeff French made a motion to proceed with an investigation of a complaint of practicing without a certificate of registration in the western part of the state. Greg Bright seconded the motion. All votes affirmative.

Jeff French and Seth Swift were appointed as the investigation team for the complaint.

Board Action: Malcolm Blalock made a motion to refer Bruce Grooms, REHS' inquiry to the Education Committee for review. Terry Pierce seconded the motion. All votes affirmative.

Patricia Hawkins recused herself on this issue.

Greg Bright will review Bruce Groom's file and bring to Board's next meeting with his recommendation.

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CE Course #10121 – The Board discussed Kathleen Ferguson's request for law course approval and whether or not the course she has submitted meets the Board's requirements. The Education Committee will re-evaluate the course in light of request to substitute the course for the required law course within 4 years of registration. Courtney Silverthorne will review and provide a recommendation.

Layton Long was appointed as the Snack Chair. Lynn Lathan will do snacks if Layton Long is not able.

Personnel issues to be postponed to next meeting due to time limitations.

Board Action: Malcolm Blalock made a motion to adjourn. Terry Pierce seconded the motion. All votes affirmative.

Meeting Adjourned: 4:30 pm

Respectfully submitted,

Malcolm Blalock, REHS
Secretary-Treasurer

June 23, 2010